

Agenda for the Cable Commission  
Village of Deerfield, WI  
Wednesday, January 8<sup>th</sup>, 2025

Notice is hereby given of a meeting of the Village of Deerfield Cable Commission to be held on January 8<sup>th</sup> 2025 at 4:00PM in the WDEE Studio/Office located in the Deerfield High/Middle School Building 300 Simonson Boulevard Deerfield WI

Call to Order with Roll Call at 4:00 PM

Approval of the Agenda

Approval of the minutes from the December 4th, 2024 Cable Commission Meeting.

Public Input

Action Items

1. Information/Discussion/Action concerning the interaction between the Deerfield Schools and Deerfield Cable.
2. Information/Discussion/Action concerning repairs, installation, operation and potential purchase of equipment or supplies as needed.
3. Information/Discussion/Action concerning the recruitment of additional production personnel and Cable Commission members.
4. Approval of the Bills.

Reports

1. Vimeo/Streaming
2. Website
3. Programming
4. Disposal of surplus equipment and an updated inventory of Deerfield Cable Equipment
5. Village Board Representative Report
6. Station Manager Report

Correspondence

Future Agenda Items

Time and Date of the next meeting

Adjournment

Notice is hereby given that a majority of the Village Board or other governmental body may be present at the above meeting of the CABLE COMMITTEE to gather information about a subject which they have ultimate decision-making responsibility. If such majority, is present it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the CABLE COMMITTEE will take formal action at the above meeting.

## Minutes of the Village of Deerfield Cable Commission meeting held on December 4, 2024

The meeting was called to order at 4:00 at the cable room at the high school.

Present were Tessa Dunnington, Fred Fry, Gerry Wichlacz, Max Alexander, and Brad Schenkel.  
Absent Lyn Meyer.

The agenda for the December 4 meeting was approved after a motion by Wichlacz and a 2nd by Dunnington.

The minutes from the December 4 meeting were tabled pending a clarification.

Public input: Lion's Club presented us with a check for \$2500 to be used for live streaming and shout outs for viewers. Our new Village administrator Maggie Darr was present with us for a time and expressed her willingness to assist us with the budget line items and the special expenses that will be incurred for the coming year.

### Action items:

1. Cable Budget: Tessa will fine tune our budget document and work closely with Maggie. The Weather Bug line item will be discontinued.
2. Interaction Schools/Cable Commission: a meeting between school officials, builders, cable station manager, Spectrum, and CTI resulted in an estimate that costs may run higher than originally quoted. Spectrum and CTI still need to communicate to determine which company is doing what service. It was discussed that some wiring for the project may be able to be recycled to save money.
3. Repairs, installation, operation & purchases: To keep our present budget in line with projections, the Commission decided to hold off on any further purchases until the next budget year. New desk microphones are a high priority.
4. Recruitment of new Commission members and production personnel: Brad Schenkel is interested in becoming a Commission member and we will invite him to be present at our next meeting.
5. Approval of bills: Max Alexander submitted a bill for his services as Station manager. Approved.

### Reports:

Streaming: Lots of positive comments on line. Fry noted that we are proud to offer free streaming for our viewers. May put in a donation box on screen for those who would like to help us.

Website: no report

Programming: Basketball teams and Wrestling in progress along with holiday programs at both schools.

Disposal of Equipment: Max is still working to find new "homes" for our older equipment. It was noted that we would rather give it away free than throw it in the dumpster.

Village Board Rep.: no report

Station Manager: no report

Correspondence: none

Future Agenda items: Plan of action for the upcoming deadlines for moving our belongings out or the cable office and meeting room.

Next Meeting: January 8, 2025

Motion to adjourn. Dunnington. 2nd Fry