

# **PARKS COMMITTEE AGENDA VILLAGE OF DEERFIELD**

**For a meeting of the Village Parks Committee of the Village of Deerfield to be held at  
the Deerfield Community Center, 10 Liberty Street, Deerfield, Wisconsin on  
September 22, 2021 AT 6:00 P.M.**

- I. Call to order – Noting of Roll by Clerk**
  
- II. Consent Agenda**
  - a. Approval of Minutes from May 18, 2021**
  
- III. Public Appearances**
  - A. Public Comments**
  
- IV. NEW BUSINESS**
  - A. Review & Action**
    - 1. Discuss/Consider the Deerfield Lions Club involvement with Village owed park facilities including the Women’s building and the Glacial Drumlin Park**
    - 2. Update on completed 2021 projects**
    - 3. Discuss/Consider the 2022 Park budget and carry over from 2021**
    - 4. Discuss/Consider use of cameras in the parks and policy creation**
    - 5. Discuss/Consider removal of dumpster at Savannah Park**
    - 6. Discuss/Consider projects and funding options for new play area in Community Park**
    - 7. Discuss/Consider three (3) priorities for park projects**
      - Upgrade to play area in Community Park**
      - Install bathroom in Savannah Park**
      - Adding second Pickleball Court in Community Park**
    - 8. Review of bids for new wood chips for Savanah Park and Dream Park**
    - 9. Review of outstanding issues list**
  
- V. STAFF UPDATES**
  
- VI. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the VILLAGE PARKS COMMITTEE to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the VILLAGE PARKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk  
Village of Deerfield

Posted 9/17/2021

# PARKS COMMITTEE MINUTES

## VILLAGE OF DEERFIELD

For a meeting of the Village Parks Committee of the Village of Deerfield held at the Deerfield Community Center, 10 Liberty Street, Deerfield, Wisconsin on May 18, 2021 AT 6:00 P.M.

### Call to order – Noting of Roll by Clerk

The meeting was called to order at 6:00 pm by Chair Evensen. Roll call: Wiczorek, Gullickson, Fry, Schulz, Schenkel and Evensen present, Fankhauser absent. Evensen introduced Gary Wiczorek, Mike Gullickson and Fred Fry as the newly appointed park members

### Consent Agenda

Motion by Evensen and seconded by Fry to approve the May 18, 2021 agenda as posted. All ayes.

#### A. Approval of Minutes from September 16, 2020

Motion by Evensen and seconded by Schenkel to approve the minutes from September 16, 2020 as written. All ayes, motion carried

### Public Appearances

#### A. Public Comments - none

### NEW BUSINESS

#### A. Review & Action

##### 1. Update on 2020 projects

Evensen informed the committee that 4 trees were added in the Meadow Wood Park, the roofing project on the Drumlin Park shelter is completed, 300 feet of the walking pathway in the community park was installed, chips were added to the Dream and Savannah parks and sand was added in the play area at Community Park.

##### 2. Update on tennis court resurfacing project at Savannah Park

The Savannah tennis court resurfacing project is scheduled to take place July 19<sup>th</sup> and the pickle ball court area should be a different color than the tennis court area. Public Work's staff will provide a water source for the project. It was suggested that a sign be put up informing people the court will be unavailable that week.

##### 3. Update on green space/soccer fields in Savannah Park Plat

Evensen informed the members that the green space/soccer field in Savannah Park has been installed and should be able to be used this fall.

##### 4. Discuss/Consider installation of bathroom at Savannah Park

Evensen informed the committee that he talked with Don Tierney and his plan is to install the bathroom when he has contractors working on his phase II which he anticipates to be in 2022.

##### 5. Discuss/Consider dog park water problem issues

Public Works cleaned the ditch which helped with the water problem. There have be some comments about users having trouble finding the entrance to the dog park and additional directional signage might help.

##### 6. Discuss/Consider netting between the North and South fields in Community Park

The plan is to have the netting up by the 1<sup>st</sup> game this year which will stop foul balls, Doyle stated that public works will need to rent equipment in order to install the netting and will try to get it installed before Deerfield Days.

##### 7. Discuss/Consider developing a plan to improve the play area in Community Park

This area has had drainage issues and the equipment is old so it is out dated and out of compliance. The cost to improve the area is very expensive and a suggestion was made that maybe the community could create a Friends of the Park group to help raise funds. Schenkel asked that any old equipment from Community Park be put in the Meadow Wood Park.

##### 8. Discuss/Consider the addition of a second pickleball court in Community Park

Evensen informed the members that a bid for the work was included in everyone's meeting packet. A grant was received for the last court and public works did a lot of the work. One (1) bid, to turn the batting practice area into a pickle ball court, for \$17,331.00 so we need to think about do it.

##### 9. Update on dog park usage, income and number of tags sold by year

A print out of the 2020 dog park revenue was included in the packet and showed \$658.12 was received in 2020.

**10. Discuss/Consider 2021 budget**

Evensen reported that \$16,411 was carried over to the 2021 from previous years and \$5,000 was budgeted for 2021 less work done in 2020 and 2021 leaves \$10,455 left to spend. The members discussed installing the netting between the ball diamonds, start planning for playground equipment and adding a second pickleball court in Community Park and resurfacing of the tennis court in Savannah Park for 2021

**11. Discuss/Consider 2022 budget**

The committee discussed adding a rest room and looking at a way to hide the dumpster at Savannah Park.

**12. Review of outstanding issues list**

Discussed under other agenda items.

**STAFF UPDATES**

**ADJOURN**

Motion by Evensen and seconded by Schenkel to adjourn at 7:34 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk-Treasurer

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**

Not Approved

Storage shed requirements and options for Community Park

cameras for the park systems – try low tech approach battery operated

Splash pad problems in Savannah park

Rocks and limestone problem in Savannah park

**Rest room at Savannah park 2022 as part of phase 2 hide dumpster**

new soccer fields by Savannah development

water problems in Firemen's park

**address other areas in community park water problems**

**add netting to small ball diamond in community park**

**resurfacing of tennis court for Savannah park**

**add second pickleball court in Community Park**

other dog park improvements including fire hydrant

**Improvements to play area for children in community park**

Park space planning for future parks

Remove white building in fireman's park

**VILLAGE OF DEERFIELD**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2021**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COMMITTEE ON AGING</u>					
100-55160-300	.00	.00	.00	.00	.00
TOTAL COMMITTEE ON AGING	.00	.00	.00	.00	.00
<u>COMMUNITY RECON</u>					
100-55170-100	.00	.00	.00	.00	.00
100-55170-200	.00	.00	.00	.00	.00
100-55170-300	.00	66.41	350.00	283.59	18.97
TOTAL COMMUNITY RECON	.00	66.41	350.00	283.59	18.97
<u>CELEBRATION &amp; ENTERTAINMENT</u>					
100-55340-100	.00	520.58	1,255.00	734.42	41.48
100-55340-200	.00	322.50	725.00	402.50	44.48
100-55340-300	.00	360.00	500.00	140.00	72.00
100-55340-400	.00	.00	.00	.00	.00
TOTAL CELEBRATION & ENTERTAINMENT	.00	1,203.08	2,480.00	1,276.92	48.51
<u>PARKS</u>					
100-55410-100	2,224.32	14,906.42	15,050.00	143.58	99.05
100-55410-200	320.31	7,973.68	8,660.00	686.32	92.07
100-55410-300	497.57	9,795.27	20,000.00	10,204.73	48.98
100-55410-400	.00	9,649.00	5,000.00	( 4,649.00 )	192.98
TOTAL PARKS	3,042.20	42,324.37	48,710.00	6,385.63	86.89
<u>PARKS - FIRE</u>					
100-55420-000	.00	.00	.00	.00	.00
100-55420-300	.00	.00	.00	.00	.00
TOTAL PARKS - FIRE	.00	.00	.00	.00	.00
<u>PARKLAND DEDICATION EXP</u>					
100-55430-300	.00	.00	.00	.00	.00
TOTAL PARKLAND DEDICATION EXP	.00	.00	.00	.00	.00

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**CARRY OVER REQUESTS FROM 2020 TO 2021**

PARKS OUTLAY #100-55410  
PARKS OUTLAY #100-55410  
PARKS OUTLAY #100-55410

732 Unspent 2017 amounts  
2,627 Unspent 2018 amounts  
13,052 Unspent 2019 amounts

16,411 <sup>00</sup>  
- 4,649 <sup>00</sup>  

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9 11,762 <sup>00</sup>

**Updating the Community Park playground will do the following:**

- More aptly represent the diverse interests within the Deerfield community
- Attract more residents and bike path travelers back to this play space
- Provide safe and engaging play opportunities for children of all ages when the community gathers for sporting and other events
- Reduce flooding, which is significant and detracts from the playground
- Support healthy, young development while reducing poverty and mental health stigmas in the community

**Quotes from parents:**

“We have a 3-year-old girl and two 6-year-old boys. Our boys play on the swings for a couple minutes and then they get bored.”

“My kids are 4 and 7. My 4-year-old uses everything. My 7-year-old uses the swings and monkey bars.”

“I have to drive to Savannah Park and other parks outside Deerfield because my kids won’t play at the Community Park even though we live a block away.”

“I think it’s time the park gets some attention since it gets crowds with baseball games.”

“It’s time to prioritize our kids. A nice, safe park can help improve overall mental health.”

**We the undersigned support the Community Park remodel:**

<b>Print Name</b>	<b>Sign Name</b>	<b>Address (Deerfield, WI)</b>
Katie Janik	<i>Katie Janik</i>	Kleine St
Cait Woldt		Park View Rd
Karen Coffey		Kleine St
Carrie Ammerman		Burve Rd
Keleigh & Mike Gassen		North St
Jeanne Gassen		Holman Rd
Steve & Rachel Porter		Kleine St
Sara Stiene		Drumlin Hill
Amber Berge		Central Ave
Jane Holland		Legreid St
Jamie Strehlow		Stone Bridge Cir.
Amanda McKinney		Kleine St
Rick & Tiffany Galbraith		Kleine St

## Introduction

As a committee, we support the goal of improving our current parks while making recommendations for funding these improvements. The following proposal will enrich Deerfield's largest park, Community Park. Now is the time to prioritize the next group of citizens, our children.

## Proposal

Community Park has a small playground for children ages 3 to 13 years old. Most of the current equipment is outdated or broken; the options that hold the children's attention are limited. This area can become very wet with rainfall, thus increasing the bacteria in the sand and problems with mosquitoes. The children and parents do not currently use the playground as they would if improvements were made. Current inventory in the playground includes: welcome sign; monkey bars; small slide structure with roof; two separate slides; and a swing set including 3 older seats and 3 baby seats (one broke).

Updating the Community Park playground will do the following:

- More aptly represent the diverse interests within the Deerfield community
- Attract more residents and bike path travelers back to this play space
- Provide safe and engaging play opportunities for children of all ages when the community gathers for sporting and other events
- Reduce flooding, which is significant and detracts from the playground
- Support healthy, young development while reducing poverty and mental health stigmas in the community

The plan is to remove all current equipment except for the welcome sign and monkey bars. Listed below are some of the reasons for replacement of the equipment.

- 1) Replacing current equipment with newer items will **improve options** for a wider age range of kids and reduce boredom.
- 2) **Rust:** "Rust can weaken equipment and put kids at risk. Rust corrodes metal, so if a child swings on swings with rusty chains or is climbing a rusty jungle gym, these areas could break. Moreover, rust puts children's health at risk. Even five-year-olds lick equipment and return home with rust stained clothes.
- 3) **Metal:** "The main issue with metal slides is that the surface will begin to heat up to dangerous levels due to prolonged exposure to the sun. Children sliding down a metal slide can get first, or even second degree burns, which makes metal slides a thing of the past."
- 4) **Sand:** "All sandboxes harvest bacteria and are not easily or often cleaned, and public sandboxes multiply these risks substantially."

5) **Age & Diversity:** The current equipment is mainly utilized by children 3 to 8 years old. Older kids utilize the monkey bars, which will be staying. Outside of sporting events, a maximum of three families visit the playground on a nice day. The new proposed equipment will more aptly represent the ages 3 to 12 years old; it will also support bigger families with the safer baby swings. The new equipment would undoubtedly attract 50% more individuals, including individuals with range of motion challenges.



The slide structure on the left (metal slide out of view) has open rust spots. The steps accumulate thick ice in the winter. The short metal slide gets too hot in the direct sun. The small slide and stairs are meant for a 3 year old, while the connected ladder climber is unsafe for children under five.

The slide below can cause burns in the summer. The concrete is hazardous underneath.



**Costs**

Modular play structure with 14 play events, est. 52 users, ages 5-12	\$19,344.00
Swing Set, two bay single post swing with arm	\$4,453.00
Borders and access ramp for perimeter	\$2840.00
Assembly and freight	\$5800.00
Discount	\$3600.00
<b>Total phase one costs</b>	<b>\$28834.00</b>

## Costs

<b>Phase two 2023</b>	
Volt Inclusive Spinner	\$6,450.00
12 x 12 shade canopy	\$5,353.00
4 seat rocker (seesaw)	\$2,353.00
6' bench with back	\$570.00
Installation and shipping	\$3600.00
Project Discount	\$2200.00
<b>Total costs for phase two</b>	<b>\$16126.00</b>

## Funding options and recommendations

Fund raisers

Balance in park carryover 2021 budget \$9,000.00

Park budget 2022 \$5,000.00

American Rescue Plan Act

My understanding is that one use of these funds to improve parks outdoor recreation for people if you are adding equipment to the park area that allows additional play. You cannot just replace current equipment. Port Edwards is adding a pickle ball court for 30,000.00. New equipment that would be added for this project would be \$36,910.00.

Parkland dedication funds 2019 amount shows a balance of 12/31/2020 \$23,044.00

Installation costs can be reduced by \$3200.00 on installation with 8-10 volunteers for a full day from 7:30 to completion 5-6 PM.

Funding recommendations: For 2022 use \$9000.00 carry over from 2021, \$5000.00 budgeted for 2022 and 14,000.00 from parkland dedication funds. If the \$5000.00 is cut use parkland dedication funds to cover the balance that is needed. Over the next two to three years parkland dedications fund should see about an increase of \$90,000.00. For 2023 phase two to finish project funding to be determined in 2023 budget process for \$16,126.00.

## Water problem problems in park

Solving water problems by replacing the drainage pipes we have now and add a new one going from west to east and connecting to the piping going be the walking path that goes south and north. This part of the project would be completed this fall by Public Works staff including upgrading the current. This needs to be done as an overall park improvement and costs would be very limited with Public Work staff doing the work and John has the supplies on hand to do the work.

## Additional bids

Second bid for equipment will get gotten once if the plan get approved by the Village Board.