

**PUBLIC WORKS COMMITTEE AGENDA  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE TO BE HELD AT THE DEERFIELD FIRE  
STATION, 305 N INDUSTRIAL PARK RD, DEERFIELD, WISCONSIN  
ON OCTOBER 11, 2021 AT 6:00 P.M.**

**I. CALL TO ORDER – NOTING OF ROLL BY CLERK**

**II. CONSENT AGENDA**

**A. APPROVAL OF MINUTES FROM SEPTEMBER 13, 2021**

**III. PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**IV. NEW BUSINESS**

**A. RESOLUTIONS - NONE**

**B. REVIEW & ACTION**

- 1. DISCUSS/CONSIDER REQUEST TO REMOVE TREE BEHIND 320 SKYLAND WAY.**
- 2. DISCUSS/CONSIDER 2022 PUBLIC WORKS BUDGET**
- 3. DISCUSS/CONSIDER REQUEST TO ESTABLISH SNOWMOBILE ROUTES WITHIN  
THE VILLAGE LIMITS – UTICA/NORA TRAILBLAZERS**

**V. STAFF REPORTS**

**VI. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the PUBLIC WORKS COMMITTEE to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the PUBLIC WORKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk  
Village of Deerfield

Posted 10/8/2021

# **PUBLIC WORKS COMMITTEE MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE HELD AT THE DEERFIELD FIRE  
STATION, 305 N INDUSTRIAL PARK RD, DEERFIELD, WISCONSIN  
ON SEPTEMBER 13, 2021 AT 6:00 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:00 pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: Engineer Brian Berquist.

## **CONSENT AGENDA**

Motion by Tebon and seconded by Wilkinson to approve the September 13, 2021 agenda as posted. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM AUGUST 9, 2021**

Motion by Tebon and seconded by Wilkinson to approve the minutes from August 9, 2021 as amended. All ayes, motion carried

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS - none**

## **NEW BUSINESS**

### **A. RESOLUTIONS**

#### **1. RESOLUTION R2021-13 A RESOLUTION AWARDED A BID FOR THE REPLACEMENT OF THE WASTEWATER TREATMENT PLANT ROOF, GUTTERS AND SIDING PROJECT**

The committee reviewed two (2) bids received for the replacement of the roof, gutter and siding at the WWTP and agreed to award the contract to Paramount Roofing at a total cost of \$41,548.00.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board Resolution R2021-13 awarding a bid for the replacement of the roof, gutters and siding project at the WWTP. All ayes, motion carried.

### **B. REVIEW & ACTION**

#### **1. DISCUSS/CONSIDER FINAL PAY REQUEST FROM RAYMOND P CATTELL, INC.**

Berquist presented the final pay request from Raymond Cattell in the amount of \$122,581.72. Frutiger informed Berquist that there is a cracked sidewalk and metal plate in front of the Village Hall. Berquist will perform a walkthrough in December and inform Cattell of any issues including the ones in front of the Village Hall as there is a one (1) warranty.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board payment on the final pay request No. 5 from Raymond P Cattell, Inc for the TID #3 Downtown Redevelopment project in the amount of \$122,581.72. All ayes, motion carried.

#### **2. DISCUSSION AND POSSIBLE ACTION ON REMAINING PUBLIC WORKS INFRASTRUCTURE ON SAVANNAH PARK PLAT - TOWN & COUNTRY ENGINEERING/ BRIAN BERQUIST**

At the last PW meeting the committee requested that Berquist prepare cost estimates on the remaining infrastructure in the Savannah Park plat. Berquist presented costs for the interior multi-use path at \$163,800, the Liberty Street road work at \$346,144 and storm work at \$41,416 totaling \$387,671 and N. Nelson Road at \$119,118. The committee agreed that the interior multi-use path could be eliminated.

The Liberty Street - project consists of sidewalks on both sides and curb & gutter to Robert Nelson Lane. A retaining wall will also need to be constructed by Well #4 and engineering costs being reduced to 10% due to previous engineering being done.

N. Nelson Street - will need a drive over gutter installed on the east side of the road and due to the poor condition of the lower level of asphalt the road will need to be pulverized, a crown created and new asphalt installed. Berquist informed the committee that the plat still has a Letter of Credit and the final payment of \$125,000 is still being held. The committee requested that Berquist provide what the 2008 costs for these projects would be compared to current costs.

**3. DISCUSS/CONSIDER SEWER FORGIVENESS REQUEST – KLINEFELTER RENTALS, 43 N MAIN STREET**

The committee reviewed a sewer forgiveness request from Klinefelter Rentals and determined that the criteria of the policy was not met.

Motion by Wilkinson and seconded by Frutiger to deny the sewer forgiveness request from Klinefelter Rentals at 43 N Main Street as the water entered the sewer collection system and thusly did not meet the policy's criteria.

All ayes, motion carried.

**STAFF REPORTS**

McCredie reported that the Meadow Trace road project was completed and that a resident in the area made a complaint regarding the language used by one of the construction company's employees.

**ADJOURN**

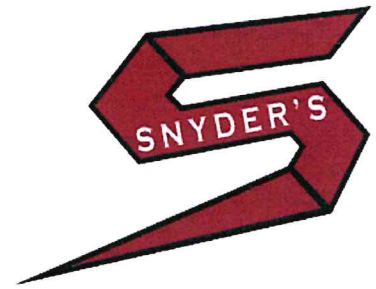
Motion by Tebon and seconded by Wilkinson to adjourn at 6:38 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**

Not Approved

Snyder's Excavation LLC  
 4312 Vilas Hope Rd  
 Cottage Grove, WI 53527 US  
 608-839-0392  
 www.snyderxp.com



**ADDRESS**  
 Village of Deerfield  
 205 N. Industrial Park Drive  
 Deerfield, WI 53531

**Estimate 8568**

**DATE** 09/22/2021

**EXPIRATION DATE** 09/30/2021

<b>SALES REP</b> Otto Muehlenberg	<b>JOB NAME</b> Water main repair Hwy 73	<b>JOB ADDRESS</b> Hwy 73 Deerfield
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ACTIVITY	DESCRIPTION	AMOUNT
<b>Site Work</b>	Traffic control as necessary. Excavation to expose existing water main from the existing tee fitting on water main in HWY 73 to existing valve in Legreid Street. -All material excavated will be loaded into trucks hauled to the City of Deerfield dump site and disposed of Remove existing water main between the existing tee fitting on water main in HWY 73 to existing valve in Legreid Street. -Village of Deerfield to assist with water main shut down Supply and install new 8" ductile iron water main to replace removed section of piping. -Connect new 8" ductile iron water main piping to existing tee on water main in HWY 73. -If new tee is required please see below pricing -If increaser fitting is required see below pricing -Remove existing valve in Legreid street -Install new City provided 8" valve & valve box -Connect new 8" ductile iron water main piping to new valve in Legreid Street -Village of Deerfield to assist with recharging new water main Backfill and compact excavation with 3/4" gravel	15,462.00
<b>Site Utilities</b>	Remove existing tee on water main Installation of new ductile iron tee on water main -Tee & fittings to be supplied by Village	1,500.00
<b>Site Utilities</b>	Supply and install 6" x 8" ductile iron fitting for new water main connection to existing tee fitting on HWY 73 water main.	600.00

We will attach our hourly rate sheet when requested.  
 Please sign and return if you would like to move forward with the estimate.

Signature \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

Thanks  
 Snyder's Excavation & Paving LLC

ACTIVITY	DESCRIPTION	AMOUNT
<b>Commercial paving</b>	Fine grade excavation to prepare for asphalt patch Supply and place asphalt to replaced removed section of roadway. -Roadway asphalt to be a direct replacement of removed area -Asphalt to be Approx. 5" thick placed and compacted in two lifts	3,600.00
	Flush and test Permits of any kind Road striping or painting of any kind Dewatering	

By signing this Estimate, you acknowledge and agree that you have received, read, understand, and agree to be bound by all of the terms of this Estimate, including the Project Terms and Conditions attached hereto as Exhibit 1 and incorporated into this Estimate by reference.

**TOTAL \$21,162.00**

Accepted By

Accepted Date

We will attach our hourly rate sheet when requested.  
Please sign and return if you would like to move forward with the estimate.

Signature \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

Thanks  
Snyder's Excavation & Paving LLC

Pheasant Trail

Sky Terrace Dr

Kingseth Cir

Londie

S Main St

Post Auto Sales

73

Pickle Tree

73

Deerfield Township Offices

Lansing Rd

United Cooperative

73

Tom Gullickson

McGovern Ct

Washburn Rd

Deerfield Dream Park

CO-TRISTON COVE Cir

Meadow Trace

Meadowlark Cir

Heritage Square Dr

Skyland Way



