



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular/Special:

Finance & Licensing Committee

Date and Time:

Monday, July 28, 2025 at 6:45 p.m.

Location:

Deerfield Village Hall, 23 West Nelson St., Deerfield, WI

Members:

Kerri Hewitt, Scott Tebon, Gary Wieczorek

(Number of Members needed to meet quorum requirements: 2)

1. Roll Call
2. Announcements
 - a. The next regularly scheduled meeting is August 11, 2025 at 6:45 pm
3. Approval of the July 28, 2025 Finance & Licensing Committee agenda
4. Approval of the July 14, 2025 Finance & Licensing Committee minutes
5. New Business
 - a. Review of Village Checks issued July 3, 2025 – July 16, 2025
 - b. Discussion and recommendation on issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Deerfield Grille: Alexis Eilenfeldt
 - c. Discussion and recommendation on issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Deerfield Grille: Halee Matley
 - d. Discussion and recommendation on Resolution #2025-06, Fees Resolution, proposing fee adjustments for implementation January 1, 2026
6. Adjournment

Brandon Gingher

Village Clerk

Notice Posted: July 25, 2025

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE VILLAGE CLERK AT (608) 764-5404 OR 23 W. NELSON ST., FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.

Note: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.



MINUTES OF AN OFFICAL MEETING:

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular/Special: *Finance & Licensing Committee*

Date and Time: *Monday, July 14, 2025 at 6:45 pm*

Location: *Deerfield Village Hall, 23 West Nelson St., Deerfield, WI*

Members Present: *Kerri Hewitt, Gary Wieczorek*
(Number of Members needed to meet quorum requirements: 2)

Members Excused: *Scott Tebon*

Others Present: *Maggie Darr, Village Administrator*
Nathan Paoli, Director of Public Works
Brandon Gingher, Village Clerk

1. Roll Call

The Village of Deerfield Finance & Licensing Committee was called to order at 6:45 p.m. and roll call was taken. Hewitt and Wieczorek present.

2. Announcements

- a. The next regularly scheduled meeting is July 28, 2025 at 6:45 p.m.

3. Approval of the July 14, 2025 Finance & Licensing Agenda

Motion by Hewitt, second by Wieczorek to approve the July 14, 2025 agenda for the Finance & Licensing Committee. Motion carried unanimously (2 – 0).

4. Minutes of the June 23, 2025 Meeting

Motion by Hewitt, second by Wieczorek to approve the minutes of the June 23, 2025 Finance & Licensing Committee. Motion carried unanimously (2 – 0).

5. New Business

- a. Review of Village Checks issued June 22 – July 3, 2025
Wieczorek inquired about Bond Trust Service Corp, Conference Technologies checks

Motion by Wieczorek, second by Hewitt to approve Village checks issued June 22 – July 3, 2025. Motion carried unanimously (2 – 0).

- b. Discussion and recommendation on issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Kings Operating WI LLC: Havana Kopp

Motion by Hewitt, second by Wieczorek to recommend issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Kings Operating WI LLC: Havana Kopp. Motion carried unanimously (2 – 0).

- c. Discussion and recommendation on issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Deerfield Lions Club/Deerfield Volunteer Fire Department: Mark Meister

Motion by Hewitt, second by Wieczorek to recommend issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Deerfield Lions Club/Deerfield Volunteer Fire Department: Mark Meister. Motion carried unanimously (2 – 0).

- d. Discussion and recommendation on issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Deerfield Chamber of Commerce: Tessa Dunnington

Motion by Wieczorek, second by Hewitt to recommend issuance of renewal operator's license for the period of July 1, 2025 – June 30, 2026 for Deerfield Chamber of Commerce: Tessa Dunnington. Motion carried unanimously (2 – 0).

- e. Recommendation on issuance of a Temporary B Alcohol Beverage License for the Deerfield Chamber of Commerce

Motion by Wieczorek, second by Hewitt to recommend issuance of a Temporary B Alcohol Beverage License for the Deerfield Chamber of Commerce. Motion carried unanimously (2 – 0).

6. Adjournment

Motion by Wieczorek, second by Hewitt to adjourn the Finance & Licensing Committee meeting at 6:51 p.m. Motion carried unanimously (2 – 0).

Respectfully submitted by:
Brandon Gingher
Village Clerk

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/25	07/10/2025	60246	845	WISCONSIN DNR	602-21210	70.00
07/25	07/16/2025	60247	1880	ALFA LAVAL, INC	602-21210	2,852.48
07/25	07/16/2025	60248	25	ALLIANT ENERGY/WPL	100-21210	9,033.70
07/25	07/16/2025	60249	50	ANDERSON, DEREK	100-21210	105.49
07/25	07/16/2025	60250	380	APG OF SOUTHERN WISCONSIN	100-21210	90.11
07/25	07/16/2025	60251	2037	C & M HYDRAULIC TOOL SUPPLY	100-21210	206.45
07/25	07/16/2025	60252	1995	CAMBRIDGE ACE HARDWARE	202-21210	109.50
07/25	07/16/2025	60253	2189	CARL F. STATZ & SONS INC	100-21210	19.16
07/25	07/16/2025	60254	2200	CENTURYLINK	100-21210	1.75
07/25	07/16/2025	60255	1412	CHARTER COMMUNICATIONS	202-21210	929.54
07/25	07/16/2025	60256	2831	CHARTER COMMUNICATIONS	601-21210	74.99
07/25	07/16/2025	60257	2461	CORE & MAIN LP	601-21210	687.46
07/25	07/16/2025	60258	936	CRANE ENGINEERING SALES, INC.	602-21210	2,947.25
07/25	07/16/2025	60259	2118	CT LABORATORIES	602-21210	1,410.00
07/25	07/16/2025	60260	2263	DANE CO TREAS-POLICE CONTRACT	100-21210	52,327.99
07/25	07/16/2025	60261	1803	DANE CO TREASURER	100-21210	98.02
07/25	07/16/2025	60262	2430	DE LAGE LANDEN FINANCIAL SRVC	205-21210	297.96
07/25	07/16/2025	60263	884	DEERFIELD WATER UTILITY	205-21210	122.10
07/25	07/16/2025	60264	250	DEMCO	205-21210	111.49
07/25	07/16/2025	60265	1419	FRITSCH, LEAH	205-21210	302.80
07/25	07/16/2025	60266	755	FRONTIER	205-21210	139.81
07/25	07/16/2025	60267	1423	GORDON FLESCHE	601-21210	193.00
07/25	07/16/2025	60268	410	INGRAM LIBRARY SERVICES	205-21210	125.88
07/25	07/16/2025	60269	2852	KWIK TRIP INC	100-21210	893.79
07/25	07/16/2025	60270	2817	LIBERTY SQUARE STATION INC	100-21210	1,161.51
07/25	07/16/2025	60271	2099	MARIS ASSOCIATES	205-21210	267.99
07/25	07/16/2025	60272	2365	MARTELLE WATER TREATMENT INC	601-21210	1,468.41
07/25	07/16/2025	60273	1654	MICROMARKETING LLC	205-21210	355.19
07/25	07/16/2025	60274	2752	MIDWEST ALARM	100-21210	341.16
07/25	07/16/2025	60275	540	NELSON-YOUNG LUMBER COMP.	602-21210	108.00
07/25	07/16/2025	60276	550	NORTH CENTRAL LABORATORIES	602-21210	506.92
07/25	07/16/2025	60277	2865	NOVATECH	100-21210	249.00
07/25	07/16/2025	60278	2420	PARK BANK	205-21210	3,531.81
07/25	07/16/2025	60279	405	SAFE BUILT, LLC LOCKBOX #88135	100-21210	502.44
07/25	07/16/2025	60280	2262	SEBCO BOOKS	205-21210	217.75
07/25	07/16/2025	60281	515	SECURIAN FINANCIAL GROUP INC	100-21210	203.62
07/25	07/16/2025	60282	715	TOWN & COUNTRY ENGINEERING	602-21210	13,546.25
07/25	07/16/2025	60283	2652	TRI-COUNTY PAVING	601-21210	9,530.00
07/25	07/16/2025	60284	891	TRUGREEN CHEMLAWN	205-21210	80.03
07/25	07/16/2025	60285	795	WE ENERGIES	100-21210	38.50
07/25	07/16/2025	60286	820	WI STATE LABORATORY OF HYGIENE	601-21210	31.00
Grand Totals:						105,290.30

Application for an "Operator's" License
To Serve or Sell Fermented Malt Beverages and Intoxicating Liquors
Deerfield, WI

☒ **New** ☐ **Renewal**

Date 7/9, 2025

I, the undersigned, do hereby respectfully make application to the local governing body of the Village of Deerfield, County of Dane, Wisconsin for a License to serve and/or sell, from date hereof to **June 30, 2025** inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale or service of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely:

Name of employer for which license is intended Deerfield Grille
Name of Applicant Alexis D Eilenfeldt Phone 608-345-5240
First (legal) Middle Last

Address of Applicant 366 W Prospect St Lake Mills, WI 53551

*Date of Birth 05/07/1998 *Sex Female *Race caucasian
*Driver's License Numb _____ State issued out of Wisconsin

As required by WI Statutes Section 125.17 (6), have you completed the Beverage Server Training Course? Yes

If so, where? Wisconsin Alcohol Seller/Server Course

Have you been convicted of a felony or any alcohol-related or drug-related misdemeanor? ☒ NO ☒ YES
If yes, date of such conviction _____ Name of Court _____

Nature of offense _____

Have you been convicted of violating any law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors?
☒ NO ☐ YES - Date and Nature of violation _____

Have you ever had a license to serve alcohol beverages suspended or revoked, or surrendered the license in lieu of suspension or revocation? ☒ NO ☐ YES If yes, provide the place and date _____

Have you been convicted of operating a motor vehicle while intoxicated? ☒ NO ☐ YES - Date(s) _____

☐ Photo ID or copy provided

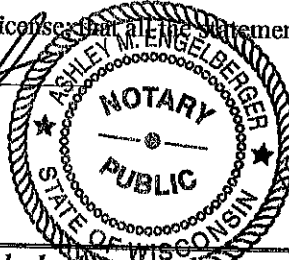
Fees: ☒ \$32.00 annual (\$25 License/\$7 History Search) I understand that the fee is not refunded if this application is denied.

* We request this information so we can verify your criminal and driving history.

STATE OF WISCONSIN
Dane County

Alexis Eilenfeldt, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

X Alexis Eilenfeldt
Applicant sign here



Subscribed and sworn to before me this 9th day of July, 2025

Ashley M. Engelberger
Notary Public, Dane County, Wisconsin

The Deerfield Police Department conducted a background check on: 07/17/25

Recommendation: ☒ I recommend approval of the license
☐ I recommend refusal of the license

Records: ☐ records attached
☒ no record

Explanation:

Officer Signature:

Det. C. (Aur 1750) #1123 DASO

Approved by Village Board:

Application for an "Operator's" License
To Serve or Sell Fermented Malt Beverages and Intoxicating Liquors
Deerfield, WI

☒ **New** ☐ **Renewal**

Date June 25th, 2025

I, the undersigned, do hereby respectfully make application to the local governing body of the Village of Deerfield, County of Dane, Wisconsin for a License to serve and/or sell, from date hereof to **June 30, 2026** inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale or service of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely:

Name of employer for which license is intended Deerfield Grille

Name of Applicant Halee Joyce Mathey Phone 920 857 70019
First (legal) Middle Last

Address of Applicant 537 State Farm Rd Lot #116 Deerfield WI 53531

*Date of Birth 11-09-1995 *Sex Female *Race White

*Driver's License Number _____ State issued out of WI

As required by WI Statutes Section 125.17 (6), have you completed the Beverage Server Training Course? YES

If so, where? Online (www.wisconsinbartending.com)

Have you been convicted of a felony or any alcohol-related or drug-related misdemeanor? ☒ NO ☐ YES

If yes, date of such conviction _____ Name of Court _____

Nature of offense _____

Have you been convicted of violating any law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors?

☒ NO ☐ YES - Date and Nature of violation _____

Have you ever had a license to serve alcohol beverages suspended or revoked, or surrendered the license in lieu of suspension or revocation? ☒ NO ☐ YES If yes, provide the place and date _____

Have you been convicted of operating a motor vehicle while intoxicated? ☒ NO ☐ YES - Date(s) _____

☐ Photo ID or copy provided

Fees: ☒ \$32.00 annual (\$25 License/\$7 History Search) I understand that the fee is not refunded if this application is denied.

* We request this information so we can verify your criminal and driving history.

STATE OF WISCONSIN
Dane County

Halee J Mathey, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

X Halee J Mathey
Applicant sign here

Subscribed and sworn to before me this 25th
day of June, 20 25

BRITTNEY SEEGER
Notary Public, State of Wisconsin

Notary Public, Dane County, Wisconsin

The Deerfield Police Department conducted a background check on: <u>07/17/25</u>	
Recommendation:	<input checked="" type="checkbox"/> I recommend approval of the license <input type="checkbox"/> I recommend refusal of the license
Records:	<input type="checkbox"/> records attached <input checked="" type="checkbox"/> no record
Explanation:	
Officer Signature: <u>DET. C. LAURITSEN #1123</u>	Approved by Village Board:

STAFF REPORT:



To: Finance & Licensing Committee

From: Maggie Darr, Village Administrator

Date: July 28, 2025

Topic: Discussion and possible action on Resolution #2025-06, Fees Resolution, proposing fee adjustments for implementation January 1, 2026

Background

Resolution #2020-01 was approved in March 2020 and established Village fees for zoning and planning, building permits, licensing and alcohol related fees, cigarette fees, direct sellers permits, second hand sellers permits, animal related fees, parks/recreation fees, police department fees, public works department fees, erosion control and stormwater management fees, and miscellaneous other fees.

Staff recommends that the Village Administration and Board review fees annually, and adopt an annual resolution to set forth fees for the coming year.

Analysis

[Wis. Stat. § 66.0628](#) states that any fee imposed by a political subdivision (the Village) shall bear a reasonable relationship to the service for which the fee is imposed. In other words, fees are established to recover costs, not to earn profit. Resolution #2025-06 proposes fee adjustments to be effective January 1, 2026 for the 2026 calendar year.

- Planning and zoning fees - the proposed adjustments reflect changes that have been implemented previously, but were not approved by resolution.
- Animal related fees – most of these fees are established by Dane County, and therefore the Village is simply updating fees to align with the County-imposed fees.
- Parks/Recreation fees – the proposed adjustments have been reviewed and recommended for approval by the Parks Committee by a vote of 4 – 1.
- Public Works fees – staff proposes minor increases to certain fees to reflect increasing costs of services since fees were last reviewed.
- Sanitation fees – proposed to align with the Village's approved contract for 2026.

Staff recommends that in the future, the fee schedule is simplified to refer to fees that are established by the State of Wisconsin or Dane County, and not set by the Village.

Attachments: Proposed Resolution #2025-06, Fees Resolution – tracked changes version
Proposed Resolution #2025-06, Fees Resolution – clean version

**Village of Deerfield, Wisconsin
RESOLUTION NO. 2025-06
FEES RESOLUTION**

WHEREAS, the Village of Deerfield is duly authorized to charge for various functions, services, and permits;

WHEREAS, the amount of said fees, is, and shall be determined by state statute, Village ordinance, or resolution of the Village Board, as may be amended from time to time; and

WHEREAS, the Village Board has concluded that, for reference purposes, it is useful to have a single schedule summarizing those fees:

NOW, THEREFORE, the Village Board does hereby resolve that the following is a summary of the current fees as of the 1st day of January, 2026.

A. ZONING AND PLANNING

Conditional Use Permit	\$175.00 200.00 (non-refundable)	
Variance Request	\$175.00 200.00 (non-refundable)	
Zoning Charge	\$175.00 750.00 -minimum, with \$15.00 per dwelling unit, or plus \$50 per one quarter acre over one (1) acre- (non-refundable)	
Preliminary Plat	\$225.00 350.00 plus \$15.00 25.00 per lot over five (5) lots. Due Due at time of plat submittal.	
Final Plat	\$425.00 plus \$30.00 per lot. (Note: This does not include attorney/engineer time for development agreement.)	
Certified Survey Map	\$225.00 upon filing for Plan Commission. If survey map is not approved, filing fee will be refunded. If approved, a development agreement is required, at \$225.00 500.00 plus the cost of staff time. (Note: This does not include attorney/engineer time for development agreement.)	
Planned Unit Development (GDP)	\$225.00 1,200.00 plus \$15.00 100.00 per unit acre over one (1) acre (includes zoning change)	
Planned Unit Development (SIP)	\$425.00 900.00 plus \$30.00 100.00 per acre over one (1) acre-per-unit.	
Affidavit Fees	\$75.00	
Construction in Public Right-of-Way Permit	\$75.00 permit fee \$2,000 refundable deposit based on acceptance of Village or surety bond. Must be claimed within 18 months of date of issuance of permit or amount is forfeited to the Village.	
Re-inspection Fee for Construction	\$75.00 for each additional inspection, to be taken out of deposit/bond.	
Park Impact Fees	As defined in Village Ordinance 34.4(e) Sec. 109-8	
EMS Impact Fees	\$679.00 per dwelling unit (See ordinance for commercial rate)	
Review Fees for Development	\$500.00 minimum, plus \$100.00 per lot. (Is refunded after review process is complete if balance remaining) See forms as appropriate for charges.	
Administrative Costs for Development	Actual costs.	
<u>Recording Fee</u>	<u>\$30.00 per document</u>	

B. BUILDING PERMIT FEES

Fees for building, electrical, plumbing and heating/air-conditioning permits vary according to the project being done.
Fees as attached.

Address Placard	\$10.00
State Seal for New Homes	\$36.00 80.00
Zoning Permit	\$10.00

C. LICENSING AND ALCOHOL RELATED FEES

Class "A" Beer	\$ 100.00
Class "B" Beer	\$ 100.00
"Class A" Liquor	\$ 500.00
"Class B" Liquor	\$ 500.00
"Class B" Reserve Liquor	\$10,000.00
"Class C" Wine	\$ 100.00
Temporary Class "B" Picnic Beer	\$ 10.00
Temporary "Class B" Picnic Wine	\$ 10.00
Operator's License	\$ 25.00
Provisional or Temp. Operator Lic.	\$ 10.00
Wallet Size Operator License	\$ 5.00
History Search	\$ 7.00
Publication Fee	\$ 10.00
Adult Oriented Establishment	\$ 500.00 Non-refundable

D. CIGARETTE FEE \$ 50.00

E. DIRECT SELLERS PERMIT ~~Search.~~ \$75.00 EACH for a one year period Plus \$7.00 EACH History Search.

SECOND HAND SELLERS PERMIT \$165.00 EACH for a two-year period Plus \$7.00 EACH History Search.

F. ANIMAL RELATED FEES

Dog & Cat Licenses	\$25.00 spayed/neutered or \$35.00 Un-spayed/un-neutered \$14.00 for spayed/neutered puppies 5 mo. old after July 1
\$17.00 for unsprayed/unneutered puppies 5 mo. after July 1	
Cat Licenses	\$20.00 spayed/neutered or \$25.00 unsprayed/un-neutered

<u>Dog & Cat License</u> Late Charge	\$5.00 after March 31 for each animal
Dog Park Licenses	\$20.00 per dog \$35.00 for owners with more than one (1) dog residing at same address
<u>Chicken License</u>	\$15 per household per year. Applications postmarked after March 31 are subject to \$25 late fee per household.

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G. PARK/RECREATIONS FEES

*Park Rentals (fee is charged per day regardless of length of rental):

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Hamburger Stand removed 02/23/09

<u>Fireman's Park</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>
Ball Diamond – no lights	\$ -	\$10.00	\$ -
Ball Diamond – with lights	\$10.00	\$15.00	\$5.00
Women's Building	\$100.00	\$125.00	\$50.00
Restrooms	\$25.00	\$25.00	\$15.00

<u>Savannah Park</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>
Pavilion, Shelter, Playground	\$90.00	\$125.00	\$45.00

<u>Community Park*</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>
Shelter without kitchen	\$90.00	\$125.00	\$45.00
Shelter with kitchen	\$100.00	\$135.00	\$50.00
Ball Diamond – no lights	\$ -	\$10.00	\$ -
Ball Diamond – with lights	\$10.00	\$15.00	\$5.00

*Rental of Community Park requires a \$100.00 maintenance deposit, collected when facility keys are picked up by the renter. Maintenance deposits will be held and returned to the renter upon an inspection following the rental.

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Alcohol Fee for park rentals: Resident: \$10 per event / day
Non-Resident: \$20 per event / day

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Adult & Youth Sports Leagues:

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Seasonal fees are available to Deerfield-based non-profit organizations that provide youth or adult sports league programming primarily for Village of Deerfield residents. Seasonal fees are established as follows for each sports league:

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<u>Number of Programmed Days (games, practices, tournaments)</u>	<u>Seasonal Fee</u>
20 or fewer	\$300.00
21 – 30	\$500.00
31 +	\$700.00

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Women's Building RESIDENT

\$100.00 per day with use of bathroom

NON-RESIDENT

\$125.00 per day, with use of bathroom non-resident

Fireman's Pavilion (restrooms only) \$25.00 per day, Village Charge

Shelter at Community Park RESIDENT

and Savannah Park \$90.00 per day, without use of kitchen (includes bathroom)

\$100.00 per day, with use of kitchen (includes bathroom)

NON-RESIDENT
 \$125.00 per day, without use of kitchen (includes bathroom)
 \$135.00 per day, with use of kitchen (includes bathroom)

Maintenance Deposit \$100.00 per reservation, to be refunded after inspection.
 Fire Department events are exempt from this deposit.
 When the Fireman's Pavilion is rented a deposit of \$125.00 is held by Fire Department.

Diamond Fee	RESIDENT	NON-RESIDENT
No lights/no dragging	\$ 0 per day	\$10 per day
One time drag and line only	\$25 per day	\$35 per day
Lights Only	\$10 per day	\$15 per day
One time drag & line & lights	\$35 per day	\$40 per day

(Fee(s) is waived for resident youth teams, resident non-profit groups not selling alcohol, and the Fire Department.)

Tournaments \$100.00 per day plus deposit. (Exempt of other charges)

Scoreboard Controller	Fee	RESIDENT	NON-RESIDENT
at Community Park	Deposit	\$25.00/per day	\$50.00/per day
		\$150.00	\$200.00

Alcohol Fee for Fee charged to all groups, individuals, or organizations for an event
 Shelter/Women Building that serves/distributes alcohol, except the Fire Department.
 Fireman's Pavilion
 Reservation
 RESIDENT NON-RESIDENT
 \$10 per event/day \$20 per event/day

User Fees for Ball Teams \$150.00 per team, softball and baseball, no charge for high school teams. All fees shall be due within 15 days of the approved season starting date. Leagues don't pay diamond fees.

\$150.00 Home Talent Annual Fee.

Keys for Lights \$100.00 deposit per league/individual, returned at end of ball season. Due at the beginning of the season or before key is issued.

* All groups (including non-profit), individuals, or companies must pay the deposit for clean up which will be refunded after the park has been monitored for proper clean up. Bona fide non-profit groups, such as Lion's Club, Deerfield Church groups, Girl Scout, Boy Scouts, Fire Department, Community Center etc. do not have to pay the rental fee.

H. POLICE DEPARTMENT

H. \$20.00 for parking ticket w/ ten days to pay and \$35.00 after 10 days
 \$150.00 for handicapped parking violations

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I. PUBLIC WORKS DEPARTMENT

Sewer Connection Fee	\$1,600 per Residential unit. \$1,950 \$2,000 per Commercial unit for 3/4" \$ 500 for each additional 1/4" increase in water meter/lateral size.
Bike Trail Interceptor Connection Fee	\$549.51 North Side (Added 10/27/08) (amended 06/13/11) \$590.88 South Side (Added 10/27/08)
Water Model Information Request	\$375.00 minimum (\$225 for T/C Eng., \$150 V.H. administration, plus any additional engineering fees) paid upon request.
Snow Shoveling	\$100 \$80.00 per hour, with a one hour minimum.
Weed/Grass Control	\$100 \$80.00 per hour, with a one hour minimum.

~~Tree Fund Fee~~ ~~\$350 per tree for contribution from developer per Chapter 25.10.17.4, with funds to be placed in a Tree Fund and used to plant trees for the particular development in an appropriate time frame.~~

**J. EROSION CONTROL AND STORMWATER
MANAGEMENT PERMIT FEES**

With a provision for major projects that if review and inspections costs exceed those dictated by the fee calculation structure, applicant pays actual costs.

Total Disturbed Area # of Sq. Ft. x \$0.004 = \$ _____
Total New Impervious Area (includes gravel)
of Sq. Ft x \$0.005 = \$ _____
Total Redevelopment Impervious Area (includes gravel)
of Sq. Ft. x \$0.0025 = \$ _____
UDC, BASE FEE, OR PRL = \$ _____
TOTAL PERMIT = \$ _____

K. NON-SUFFICIENT FUND CHARGES

\$30.00

~~L.~~ SANITATION CHARGES

~~\$8.16~~ ~~\$8.40~~ per unit

M. RECYCLING CHARGES

~~\$5.22~~ ~~\$5.38~~ per unit

N. MEETING CHARGES

Board

\$125.00 for special requests for Planning Commission or other committee meeting. \$250.00 for special requests for a meeting. All administrative, legal, and professional costs are additional.

O. ADMINISTRATIVE & PUBLIC WORKS CHARGES

Actual Cost

P. MISCELLANEOUS

Mailing Labels \$30.00

Address Print-Out \$25.00

Copies \$.25 per copy for 8 ½ x 11" or 8 ½ x 14" per side
\$.50 per copy for 17"x 11" per side

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\$2.50 minimum, plus .25 per sheet

Q. **LATE PAYMENT FEES**

Garbage Billing

One time 3% charge after 20 days of billing.

Recycling Billing

One time 3% charge after 20 days of billing.

Other Village Invoices

1% per month after 30 days of billing.

Water & Sewer Billings

Per PSC / Village Ordinances.

This resolution was duly considered and adopted by the Village of Deerfield on this 28th day of July, 2025.

Kerri Hewitt, Village President

Brandon Gingher, Village Clerk

**Village of Deerfield, Wisconsin
RESOLUTION NO. 2025-06
FEES RESOLUTION**

WHEREAS, the Village of Deerfield is duly authorized to charge for various functions, services, and permits;

WHEREAS, the amount of said fees, is, and shall be determined by state statute, Village ordinance, or resolution of the Village Board, as may be amended from time to time; and

WHEREAS, the Village Board has concluded that, for reference purposes, it is useful to have a single schedule summarizing those fees:

NOW, THEREFORE, the Village Board does hereby resolve that the following is a summary of the current fees as of the 1st day of January, 2026.

A. ZONING AND PLANNING

Conditional Use Permit	\$200.00 (non-refundable)
Variance Request	\$200.00 (non-refundable)
Zoning Charge	\$750.00 minimum, plus \$50 per acre over one (1) acre (non-refundable)
Preliminary Plat	\$350.00 plus \$25.00 per lot over five (5) lots. Due at time of plat submittal.
Final Plat	\$425.00 plus \$30.00 per lot. (Note: This does not include attorney/engineer time for development agreement.)
Certified Survey Map	\$225.00 upon filing for Plan Commission. If survey map is not approved, filing fee will be refunded. If approved, a development agreement is required, at \$500.00 plus the cost of staff time. (Note: This does not include attorney/engineer time for development agreement.)
Planned Unit Development (GDP)	\$1,200.00 plus \$100.00 per acre over one (1) acre (includes zoning change)
Planned Unit Development (SIP)	\$900.00 plus \$100.00 per acre over one (1) acre.
Affidavit Fees	\$75.00
Construction in Public Right-of-Way Permit	\$75.00 permit fee \$2,000 refundable deposit based on acceptance of Village or surety bond. Must be claimed within 18 months of date of issuance of permit or amount is forfeited to the Village.
Re-inspection Fee for Construction	\$75.00 for each additional inspection, to be taken out of deposit/bond.
Park Impact Fees	As defined in Village Ordinance Sec. 109-8
EMS Impact Fees	\$679.00 per dwelling unit
Review Fees for Development	\$500.00 minimum, plus \$100.00 per lot. (Is refunded after review process is complete if balance remaining) See forms as appropriate for charges.
Administrative Costs for Development	Actual costs.
Recording Fee	\$30.00 per document

B. BUILDING PERMIT FEES

Fees for building, electrical, plumbing and heating/air-conditioning permits vary according to the project being done.
Fees as attached.

Address Placard	\$10.00
State Seal for New Homes	\$80.00
Zoning Permit	\$10.00

C. LICENSING AND ALCOHOL RELATED FEES

Class "A" Beer	\$ 100.00
Class "B" Beer	\$ 100.00
"Class A" Liquor	\$ 500.00
"Class B" Liquor	\$ 500.00
"Class B" Reserve Liquor	\$10,000.00
"Class C" Wine	\$ 100.00
Temporary Class "B" Picnic Beer	\$ 10.00
Temporary "Class B" Picnic Wine	\$ 10.00
Operator's License	\$ 25.00
Provisional or Temp. Operator Lic.	\$ 10.00
Wallet Size Operator License	\$ 5.00
History Search	\$ 7.00
Publication Fee	\$ 10.00
Adult Oriented Establishment	\$ 500.00 Non-refundable

D. CIGARETTE FEE

\$ 50.00

E. DIRECT SELLERS PERMIT

\$75.00 EACH for a one year period Plus \$7.00 EACH History Search.

SECOND HAND SELLERS PERMIT

\$165.00 EACH for a two-year period Plus \$7.00 EACH History Search.

F. ANIMAL RELATED FEES

Dog Licenses	\$25.00 spayed/neutered or \$35.00 Un-spayed/un-neutered
Cat Licenses	\$20.00 spayed/neutered or \$25.00 unspayed/un-neutered
Dog & Cat License Late Charge	\$5.00 after March 31 for each animal
Dog Park Licenses	\$20.00 per dog \$35.00 for owners with more than one (1) dog residing at same address

Chicken License

\$15 per household per year. Applications postmarked after March 31 are subject to \$25 late fee per household.

G. PARK/RECREATIONS FEES

Park Rentals (fee is charged per day regardless of length of rental):

<u>Fireman's Park</u>	Resident	Non-Resident	Non-Profit
Ball Diamond – no lights	\$ -	\$10.00	\$ -
Ball Diamond – with lights	\$10.00	\$15.00	\$5.00
Women's Building	\$100.00	\$125.00	\$50.00
Restrooms	\$25.00	\$25.00	\$15.00

<u>Savannah Park</u>	Resident	Non-Resident	Non-Profit
<u>Pavilion, Shelter, Playground</u>	\$90.00	\$125.00	\$45.00

<u>Community Park*</u>	Resident	Non-Resident	Non-Profit
<u>Shelter without kitchen</u>	\$90.00	\$125.00	\$45.00
Shelter with kitchen	\$100.00	\$135.00	\$50.00
Ball Diamond – no lights	\$ -	\$10.00	\$ -
Ball Diamond – with lights	\$10.00	\$15.00	\$5.00

*Rental of Community Park requires a \$100.00 maintenance deposit, collected when facility keys are picked up by the renter. Maintenance deposits will be held and returned to the renter upon an inspection following the rental.

Alcohol Fee for park rentals:

Resident: \$10 per event / day

Non-Resident: \$20 per event / day

Adult & Youth Sports Leagues:

Seasonal fees are available to Deerfield-based non-profit organizations that provide youth or adult sports league programming primarily for Village of Deerfield residents. Seasonal fees are established as follows for each sports league:

<u>Number of Programmed Days (games, practices, tournaments)</u>	<u>Seasonal Fee</u>
20 or fewer	\$300.00
21 – 30	\$500.00
31 +	\$700.00

H. POLICE DEPARTMENT

\$20.00 for parking ticket w/ ten days to pay and \$35.00 after 10 days
\$150.00 for handicapped parking violations

I. PUBLIC WORKS DEPARTMENT

Sewer Connection Fee

\$1,600 per Residential unit.

\$2,000 per Commercial unit for 3/4"

\$ 500 for each additional 1/4" increase in water meter/lateral size.

Bike Trail Interceptor Connection Fee

\$549.51 North Side

(Added 10/27/08) (amended 06/13/11)

\$590.88 South Side

(Added 10/27/08)

Water Model Information Request

\$375.00 minimum (\$225 for T/C Eng., \$150 V.H. administration, plus any additional engineering fees) paid upon request.

Snow Shoveling

\$100.00 per hour, with a one hour minimum.

Weed/Grass Control

\$100.00 per hour, with a one hour minimum.

J. EROSION CONTROL AND STORMWATER
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